

CONFIDENTIAL

ALNWICK BAPTIST CHURCH COMPLAINTS FORM

Your details

Name:

Address:

Phone:

Email:

Details of your complaint

Date(s):

Person(s):

Complaint about:

Supporting information:

Have you tried to resolve this matter informally? Yes No

If not, please explain briefly why you decided not to try to resolve the matter informally –

If you tried to resolve the matter informally, please explain what happened –

Action sought:

Date you submitted your complaint to the Church:

The church will treat your data carefully and in accordance with the [Church Data Protection policy](#); but please note the Church cannot guarantee to keep the fact and details of your complaint confidential if it is necessary and proportionate to share your data in order to review and resolve your complaint.

When complete, please email or pass this form to the Church Secretary